

Student Ministries Scholarship Policy

General Principles and Procedures:

1. The purpose of this policy is to enable the Students Ministries to manage funds that have been allocated by Session or designated by donors to provide scholarships for SMP and other events, such as retreats.
2. In distributing scholarship funds the Student Ministries will seek to provide the maximum benefit to the maximum number of recipients. Student Ministries will seek to be fair and equitable in the manner in which funds are distributed.
3. Normally, recipients will be expected to pay some of the expense for events they attend. Scholarship aid is meant to provide needed assistance for those who cannot afford the full cost of participating on a trip. The amount that the recipient must contribute is a minimum of 50% however in the event of extenuating circumstances more aid may be granted.
4. Student recipients of Scholarship aid will provide service hours to VPC as explained in the scholarship application.
5. Those desiring scholarship aid must complete an application form and submit it to the Student Ministries staff. The Student Ministries staff will interview the individual and make a recommendation. If a scholarship request is denied an appeal may be made to the Executive Director. Final appeal may be made to the Session.
6. Availability of scholarship funds should be advertised to potential candidates.

Criteria for Granting or Denying an Application for Scholarship Aid

1. Adequate designated scholarship funds must be available. Consideration should be given to the optimal number of people to be assisted in determining the amount of assistance granted to any individual applicant.
2. In the judgment of those reviewing the application, the applicant must need the scholarship assistance to be able to participate on a trip. Such information should be obtained through a confidential interview with the applicant.

Student Ministries
SMP Scholarship Application

Name _____

Address _____

Phone (home and cell) _____

E-mail _____

Parent E-mail _____

Desired scholarship Amount _____ Payment _____

(max available is 50% if more than one member of a family applies
max available is 33% each)

If I am a student applying for a scholarship I agree/understand that I will provide service to any ministry in need at Vienna Presbyterian Church in the amount of 1 hour for each \$25 requested. Examples of service may be stuffing envelopes organizing/sorting closets etc.

Total Hours Service Hours _____

Student Signature _____ Date _____

Below to be completed by parent

As the parent of _____ I understand and agree to my student completing service hours to Vienna Presbyterian Church in return for receiving a partial event/SMP scholarship.

Parent Signature _____ Date _____

Review and Recommendations

Reviewed (Student Ministries Staff) by:
Date applicant was interviewed:
Reviewer comments:
Account: 511115